

## 2021 INSTRUCTIONS FOR INDIVIDUAL GRANT APPLICATIONS

Please read these instructions carefully.

### • FIRST-TIME APPLICANTS

If you are a first-time applicant to the Louis C. McConaughy Fund, please complete an application form (use only the form for the current year) and submit it along with all required supporting documents to Trinity Episcopal Church **no later than Wednesday – June 16, 2021**. Please note, all application materials, including supporting documents, must be received by Trinity Church by the application deadline; late or incomplete applications will not be considered.

First-time applicants are asked to submit the following supporting documents with their application:

- a letter of recommendation from the clergy of the parish or faith community you attend that describes your involvement in the life of your congregation and your commitment to the life of faith (this letter should include contact information for the clergy writing the letter);
- an official copy (unofficial copies not acceptable) of your complete high school transcript (please note: preferential consideration is given to applicants with a GPA of 2.75 or higher);
- an official copy (unofficial copies not acceptable) of your most recent college transcripts (if any), including any grades available from the most recent semester you were enrolled;
- a copy (photocopy is acceptable) of your 2019-2020 FAFSA (please note: preferential consideration is given to those whose reported annual family income is at or below 250% of the most recent annual federal poverty guidelines);
- a copy (photocopy is acceptable) of the results from your ACT and/or SAT examinations;
- a one-page résumé that outlines your work history, involvement in artistic or athletic activities, community service, and honors or awards;
- a brief essay (no more than 250 words) that describes your educational and professional goals and how your religious faith informs these goals.

If you have any questions, please call Trinity Episcopal Church at 913 367-3171.

### • REPEAT APPLICANTS

If you have previously received a grant from the McConaughy Fund and would like to apply to receive an additional grant, we do not require that you submit a complete application package. Repeat applicants need only send the following materials:

- a letter indicating your interest in being considered for an additional grant from the Fund;
- an official copy of your most recent college transcripts (if any), including any grades available from the most recent semester you were enrolled (official copies are sent directly from the registrar of your school or are delivered in an envelope sealed by the registrar; electronic submissions can be sent to [office@trinityepiscopal.church](mailto:office@trinityepiscopal.church))

**PLEASE NOTE:** Unless you are an active member of Trinity Episcopal Church, under no circumstances will you be eligible to receive more than two years (four semesters) worth of grants from the McConaughy Fund.

If you have any questions, please call Trinity Episcopal Church at 913 367-3171.

*Responses to all applications will be sent by Wednesday – August 4, 2021. The Committee reserves the right to publicize information regarding grants awarded by the Fund, including the names of grant recipients and the amount of any grant they receive from the Fund.*

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